

Booking Form

Please complete this form in **CAPITALS** and return it by email.

Please provide the following details about the student applying for the course. Please note the name submitted on the application must be the student's legal name on their passport and this passport must be brought with them, regardless of their country of residence.

Details of student

First name:	English Level:	<input type="checkbox"/> Native Speaker	<input type="checkbox"/> Advanced
Last name:		<input type="checkbox"/> Upper Intermediate	<input type="checkbox"/> Intermediate
Date of birth: / / (dd/mm/yyyy)		<input type="checkbox"/> Lower Intermediate	<input type="checkbox"/> Elementary
Age: Nationality:		<input type="checkbox"/> Beginner	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	We will send all documents by e-mail. Please tick here if you would also like the original documents sent by the following;		
First language:	<input type="checkbox"/> Post	<input type="checkbox"/> Courier	
Religion:	There will be £75 extra charge courier service		

Details of Parent or Guardian

Details of Agency (If applicable)

Title: (Mr / Mrs / Ms / Other):	Company name:
First name:	Contact's first name:
Last name:	Contact's last name:
Address:	Address:
Postcode:	Postcode:
Country:	Country:
Tel:	Tel:
Fax:	Fax:
Mobile:	Mobile:
Email:	Email:
Relationship to student: <input type="checkbox"/> Parent <input type="checkbox"/> Guardian	

Additional information

Do you suffer from any allergy/disability/illness or any medical condition requiring treatment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, please provide details:		
Are you on any medication?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, please provide details:		
Do you have special dietary requirement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, please provide details:		

*Failure to inform us of any medical or dietary conditions which may affect the student's ability to take part in the course may result in the student being sent home at your expense, and without a refund.

Course information

Centre:	
Course:	
Course code:	No of weeks:
Arrival date: / / (dd/mm/yyyy)	Arrival date: / / (dd/mm/yyyy)
Accommodation preference: <input type="checkbox"/> Single <input type="checkbox"/> Twin	
En-suite required: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of students with whom you wish to share:	

Whilst every effort will be made to provide rooms according to preference, this cannot be guaranteed. **Please note:** rooms are allocated on a first come, first served basis so early booking is highly recommended. At the time of booking, we can give an indication as to which room types are likely to be available.

Calculation of course fees

Course fees

English plus Activity course fee	£
Global Young Leaders course fee	£
Intensive IELTS Exam Preparation course fee	£

Course fee Subtotal £

Supplements

Courier option for documents £75	£
UK Airport transfer (see fees and dates for details)	£
Extra night accommodation supplement	£

Supplements Subtotal £

Grand Total (course fees and supplements) £

Payment method

I enclose

£575 deposit

Payment in full

(Due to the Covid-19 pandemic, all deposits and fees paid for courses in 2022 will be fully refundable if the courses are cancelled or the student is unable to attend.)

Agreement (Parent/Guardian)

I wish to enrol : (Name of the student)

on the above course and agree to the terms and conditions and rules set out in the prospectus.
Please tick

I confirm that I have read, understood and agree to the **Terms and Conditions**.

By submitting the application I accept the following:

- That I accept that the penalty for breaking course regulations may be dismissal from the course at my own expense and with no refund of the fee
- That I consider the student is fit to undertake all the activities on the course
- That I undertake to inform Our World English Schools if the student becomes unfit to take part in any part of the course.

Signature:

Date:

Print name:

What to do next

1. Complete the online booking form or send completed booking form with a copy of student's passport by e-mail with £575 deposit to:
Our World English Schools
Tel: +44 (0)7870 484484 | +44 (0)7918 448888
Email: info@ourworldenglish.com
2. Once we receive your deposit, Our World English Schools will email you a confirmation letter, invoice and an invitation letter (suitable for visa purposes).
3. Please fill in the Parental Consent and Transfer Forms and return them to us by fax or email by **1st June 2022**
4. To make the balance payment by bank transfer, please send a copy of proof of payment by email to us by **1st June 2022**
5. Airport transfer confirmation and full course details will be sent on receipt of the final balance of the course fees.
6. For applications made after **31st June 2022** full payment will be required immediately.

Our World English Schools

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